



Fiscal Year 2011 Intercity Bus Security Grant Program Transportation Security Administration

The Department of Homeland Security (DHS) will provide \$4,990,000 to private intercity bus operators under the Intercity Bus Security Grant Program (IBSGP) in Fiscal Year (FY) 2011. IBSGP funds support operators of fixed route intercity and charter bus services. Unlike the FY 2010 IBSGP, there will be no tiers; instead, bus companies that meet the eligibility requirements will compete for FY 2011 IBSGP grants.

FY 2011 IBSGP Highlights

Important highlights in the FY 2011 IBSGP are:

Eligibility – In accordance with Public Law (P.L.) 110-53, *Implementing the Recommendations of the 9/11 Commission Act of 2007*, only operators of over-the-road buses are eligible for FY 2011 IBSGP funding. These include 1) private operators of fixed route intercity bus companies serving a defined Urban Areas Security Initiative (UASI) jurisdiction, and/or 2) operators of charter bus services using over-the-road buses that provide a minimum of 50 trips annually to one or more UASI jurisdictions. Note that the number of UASI jurisdictions has decreased from FY 2010 to FY 2011. Also note that intracity bus service is covered under the FY 2011 Transit Security Grant Program (TSGP), not the IBSGP.

Cost Share - The maximum Federal share of any project supported through IBSGP is 75%. Therefore, grantees are required to provide non-Federal funding (cash or in-kind) of at least 25% of approved project costs for the FY 2011 IBSGP.

Project Minimums – There are no project minimum request amounts for the FY 2011 IBSGP. This applies to all project types.

Backfill and Overtime - For the FY 2011 IBSGP, overtime and backfill costs for private sector employees associated with training, drills, and exercises **are permissible**.

Security Plan and Vulnerability Assessment – In order to be eligible for a security grant award, bus operators must have conducted a vulnerability assessment, and developed and/or updated a security plan within the last three years. Applicants that do not have a current security plan and vulnerability assessment can apply for IBSGP funding to meet that requirement, but are not eligible to apply for other project types.

Corporate Security Review and Audit – By accepting a FY 2011 IBSGP award, the grantee must allow DHS to perform a corporate security review (CSR) and audit upon request. Grantees are required to provide information concerning critical assets, threat assessments, vulnerability assessments, security plan management, personnel security, training, exercises, cyber security, and physical security countermeasures.

FY 2011 IBSGP Funding Priorities

As in previous years, DHS will focus FY 2011 IBSGP funding on operators serving the Nation's highest risk metropolitan areas. In addition, DHS seeks to ensure that each IBSGP project reflects robust regional coordination and an integrated security strategy.

The following projects – listed in priority order – are eligible for funding in FY 2011:

- Developing a vulnerability assessment and security plan
- Covering operating and capital costs associated with over-the-road bus security awareness, preparedness, and response training (must be DHS-approved courses)
- Conducting live or simulated exercises (must be DHS-approved exercises)
- Conducting public awareness campaigns (must be DHS-approved campaigns)
- Covering operational costs to hire, train and employ police and security officers, including canine units
- Establishing and improving emergency communications systems
- Implementing and operating passenger screening programs for weapons and explosives
- Protecting or isolating drivers of over-the-road buses
- Conducting chemical, biological, radiological, or explosive detection initiatives
- Acquiring, upgrading, installing, or operating equipment, software, or services for the collection, storage, or exchange of passenger and driver information
- Covering overtime reimbursement for security personnel during periods of high threat levels
- Modifying over-the-road buses
- Installing cameras and video surveillance equipment on over-the-road buses and at terminals, garages, and bus facilities
- Constructing and modifying terminals, garages, and facilities

Note that in FY 2011, camera, video surveillance, and alarm systems for facilities (yards, headquarters, etc) MUST be live monitored 24/7. Systems that do not clearly specify live monitoring in the Investment Justification will not be funded.

As a condition of accepting an award, DHS reserves the right to ask grantees for information about their security-related investments to determine the security impact and cost effectiveness of the grants.

How to Apply for Grant Funding

Private intercity bus operators interested in applying for IBSGP funding are encouraged to begin the application process as soon as possible. Applicants should be aware that the process involves a number of steps, can take several weeks to complete, and can be fairly time-consuming. The basic registration steps (described in detail at www.grants.gov) include:

- **Obtaining a user password at www.grants.gov** – This is a one-time process. It could take three to five business days for the password to be confirmed.
- **Creating a user profile with the Central Contractor Registration at www.ccr.gov** It can take five to seven business days for the profile to be validated.
- **Registering with Operational Research Consultants** – The Federal government uses this credential provider to help safeguard electronic information.
- **Registering with www.grants.gov** – This includes identification of individuals who are authorized to submit grant applications, which could also take several days to confirm.

- **Obtaining a DUNS Number** – Applicants must provide a Dun and Bradstreet Data Universal Number System (DUNS) number with their application. This number is required to apply for Federal assistance. Organizations should verify that they have a DUNS number, or take the steps necessary to obtain one, as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS Number request line at (866) 705-5711.

- **Registering with ND Grants** - The application must be completed and final submission made through the ND Grants system located at <https://portal.fema.gov>. If you need assistance registering for the ND Grants system, please contact FEMA's Enterprise Service Desk at (888) 457-3362.

Applicants can download and begin filling out the grant application at any time once the application period opens, though the applications can be submitted only after the steps above are completed.

Important Application Dates:

- May 19, 2011 – DHS releases the grant guidance.
- June 20, 2011 – Grant applications are due (www.grants.gov, and <https://portal.fema.gov>.)
- August 11, 2011 – Tentative award announcement date. Awards will be made on or before September 30, 2010.

For More Information

Below are sources of information to learn more about the IBSGP and other surface transportation grant programs:

IBSGP Conference Calls – DHS will hold conference calls every week on Tuesdays at 1:00 PM EST starting May 31, 2011, through June 14, 2011, with the 1-877-988-9660 dial in number and participant code 6827433.

IBSGP Workshop - DHS will hold a workshop (with a conference call option for those who cannot attend in person) on May, 24, 2011 at TSA Headquarters in Arlington, Virginia, to discuss in detail the FY2011 IBSGP. Please contact TSAGrants@tsa.dhs.gov for more information or to register for the workshop. If you plan on attending or calling in, you **must** register in order to gain access to the building and to be provided the workshop materials. Materials will be posted on the TSA Grants website after the workshop.

TSA Grants Website – www.tsa.gov/grants

TSA Grants Email – TSAGrants@tsa.dhs.gov

EMA Grants Website – www.gov/grants

DHS Centralized Scheduling and Information Desk (CSID) - Call 1-800-368-6498 or e-mail ASKCsid@dhs.gov