

Teamwork

OLC Course Recommendations

Competency Definition

Works co-operatively with others to achieve shared goals; openly shares information, knowledge, and expertise with the team; puts team goals ahead of individual/personal goals.

OLC Component Titles

Effective Team-building Strategies

COURSE TSA-TEAM-BUILDSTRATEGY-SKSFT

Description: For a team to succeed, its members must want to win. Specifically, each team member must place the team's goals ahead of his own goals so that the team may be victorious. Team motivation can come from a variety of sources, the most usual of which is the team leader. But what if your team leader doesn't have the necessary leadership skills? Or what if she does, but she applies them ineffectively? In this course, you'll learn tools, techniques, and tips to help you--the team member--help your team develop a -one for all, all for one- mentality. In particular, you'll explore some motivational techniques to apply from the get-go so that potential problems are averted. You'll also learn how to promote and maintain a creative and productive atmosphere. Finally, you'll practice a couple of team building exercises that you can later introduce to your team. **Duration=4.0**

Effectively Communicating in Teams

COURSE TSA-TEAM-EFFCTCOMMTEAM-SKSFT

Description: Teams rely on the participation, input, and opinions of all team participants. Learning to speak up and encouraging others to open up are important to a team's communication. Giving and receiving feedback gracefully is another critical part of communicating with team members. Without effective feedback, little will be accomplished. Effective team communication skills don't just happen. In this course, you'll learn ways to communicate productively and nonjudgmentally, to listen effectively and assert yourself, and to provide and receive constructive feedback. **Duration=3.0**

Getting Past Clashes: Valuing Team Diversity

COURSE TSA-TEAM-VALUEDIVERSITY-SKSFT

Description: Teams have diverse personalities, skills, and interests that are challenging to put together. You may not get along with every team member, but it's important that you can work together to achieve the same goal. At the end of this course, you'll have the skills needed to work with different personality styles, control your gut reactions to difficult people, and deal with difficult team members. **Duration=2.5**

The Individual's Role in a Team

COURSE TSA-TEAM-INDIVTEAMROLE-SKSFT

Description: You can't have a team without first having a collection of individuals. But a team is more than just the sum of its parts. Effective team members go beyond themselves and their personal desires and goals. If you want to be an effective team member, your challenge is to put the team first--which means maximizing your contributions to help the team accomplish its purpose. In this course, you'll learn strategies and techniques to help you become an effective and valued member of your team. First you'll explore ways for adopting a positive approach to being on a team. Then you'll learn strategies that will help you create a successful team experience for everyone on the team, including yourself. **Duration=3.5**

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The Path to Peace and Harmony

COURSE TSA-TEAM-PATHPEACE-SKSFT

Description: A saying goes, -We will never be better as a team than we are with each other.- The road to peace and harmony involves working with every team member toward mutual goals. Each team member must be involved to set the stage for success. Continuous improvement and teamwork are vital to creating a team that works and stays together. How can your team reach harmony? At the end of this course, you'll have the skills needed to set the stage for team success, get conflict out in the open, and use continuous improvement and teamwork principles. **Duration=2.5**