



## TSA Pre✓™ Application Program

### Now accepting applications at more than 300 locations

The TSA Pre✓™ application program is one of four [DHS Trusted Traveler programs](#) [1]. TSA Pre✓™ allows low-risk travelers to experience expedited, more efficient security screening at participating U.S. airport checkpoints for domestic and international travel.

#### How it works

- An applicant must be a U.S. citizen or Lawful Permanent Resident (LPR) and cannot have been convicted of certain crimes. If an applicant has a record of any of the crimes identified in the [eligibility requirements](#) [2], they may choose not to apply, as the application fee is nonrefundable.
- Interested applicants must visit an application center to provide biographic information that includes name, date of birth and address. An applicant will be fingerprinted and will be required to provide [valid required identity and citizenship/immigration documentation](#) [3]. An applicant also has the option to pre-enroll online to provide basic information and make an appointment before visiting an application center. There is a nonrefundable application processing fee of \$85.
- After completing enrollment, successful applicants will receive a Known Traveler Number (KTN) via U.S. mail approximately 2-3 weeks following the visit to the application center. An applicant also may check status online by visiting <https://universalenroll.dhs.gov/> [4] and clicking on "Service Status." The Known Traveler Number is valid for five years.
- Once approved as eligible for TSA Pre✓™, the enrollee must enter the provided KTN in the 'Known Traveler Number' field when booking travel reservations on any of the ten participating airlines. The KTN also can be added when booking reservations online via a participating airline website, via phone call to the airline reservation center, or with the travel management company making reservations. Additionally, the KTN can be entered in participating airline frequent flyer profiles, where it will be stored for future reservations.
  - Please make sure the name used when applying for the TSA Pre✓™ application program matches the name used when booking travel.
  - TSA Pre✓™ eligibility will be identified with a TSA Pre✓™ indicator on the boarding pass.
- TSA is accepting applications at [more than 300 locations](#) [5] nationwide, including 26 airports.



## IMPORTANT NOTICE

Please note, appointments may only be made for a date within a 45 day window of completing the online application, and if all available appointments are booked in that period, appointments would not be accepted, requiring the applicant to check back for availability. The applicant also may visit an application site as a “walk-in” without an appointment but could experience a longer wait time.

**Ready to pre-enroll?** [Visit the TSA Pre✓™ application website](#) [4].

## Frequently Asked Questions

### **Q. What if I do not meet the eligibility requirements?**

A. If TSA determines that the applicant does not meet program [eligibility requirements](#) [2], the applicant will receive a letter via U.S. mail to the mailing address provided in the application with instructions on how to proceed.

### **Q. How can I pay?**

A. Applicants pay at an application center with credit card, money order, company check, or certified/cashier's check. Cash and personal checks are not accepted. Application centers accept Visa®, MasterCard®, American Express, and Discover credit cards. Check and money order payments for all services should be made payable to "MorphoTrust USA." Checks and money orders must be written in the exact amount. No change or refunds can be given.

### **Q. Can I be refunded the \$85 fee?**

A. No. TSA uses the application fee to cover the costs of background checks after the application is submitted. Therefore, no refunds are allowed, even if it is determined that the applicant does not meet eligibility requirements.

### **Q. Where can I apply in-person?**

A. For information and directions to your nearest application center, [click here](#) [5]. TSA has more than 300 locations nationwide.

### **Q. Do I need to make an appointment for an application center?**

A. Visit the TSA Pre✓™ appointment webpage to make an appointment or contact the Universal Enrollment Call Center at 1-855-DHS-UES1 (1-855-347-8371) Monday through Friday from 8 a.m. - 10 p.m., Eastern Time. Walk-ins are also allowed at most application centers, but wait times may be longer.

### **Q. What documents do I need to bring to the application center?**

A. [View the list of required identity and proof of citizenship/immigration documents](#) [3].

### **Q. How should I fill out my name on my application?**

A. The name on the application must exactly match the name on the applicant's identity and proof of citizenship/immigration documents and be the name used when booking travel reservations.

### **Q. What if I have legally changed my name and it does not match the name on my identity and proof of citizenship/immigration documents?**

A. If the applicant has legally changed his or her name, that individual must provide an original or



certified a court-ordered name change document (such as marriage certificates or divorce decrees) in addition to the [required documentation](#) [3]. For example, when presenting a U.S. birth certificate with maiden name and a driver's license with the married name, the applicant must also provide a marriage certificate that shows the link between the names on the birth certificate and the driver's license.

**Q. What happens if I cannot provide fingerprints or be fingerprinted?**

A. For the in-person fingerprint collection, TSA has procedures to accommodate individuals who are partial or full amputees or who may be unable to provide ten-finger fingerprints.

**Q. How will I be notified if I am approved?**

A. If approved, the applicant will receive a notification letter with an assigned Known Traveler Number (KTN) via U.S. mail when TSA completes the review of their application. The assigned KTN must be used when booking travel reservations. Applicants can also check their [status online](#) [6].

**Q. Will I receive a card or credential to be used when traveling?**

A. No. There is no card or credential provided by the TSA Pre✓™ application program. Instead, the traveler would use the provided Known Traveler Number (KTN) when booking travel. The KTN can be provided online when booking a flight. It also can be saved in the traveler's profile, or provided verbally to the airline representative when booking travel by phone.

**Q. If I have already been approved for Global Entry, NEXUS, SENTRI, or if I already have a KTN, do I need to apply for the TSA Pre✓™ application program?**

A. Individuals who already have a KTN, including members of Global Entry, NEXUS, or SENTRI, need not enroll in the TSA Pre✓™ application program.

Latest revision: 26 August 2014

**Links**[1] <http://www.dhs.gov/comparison-chart>

[2] <http://www.tsa.gov/tsa-precheck/eligibility-requirements>

[3] <http://www.tsa.gov/tsa-precheck/required-documentation>

[4] <https://universalenroll.dhs.gov/>

[5] <https://universalenroll.dhs.gov/locator>

[6] <https://universalenroll.dhs.gov/workflows?workflow=service-status>

modified on 08/26/2014 - 12:21