Risk-based Security

Department of Homeland Security
Office of Training and Workforce Engagement
Security Operations Training Division

TSA Pre✓™ Version 3.0
Facilitator Guide

Purpose: To provide an understanding of the RBS strategy and TSA Pre✓™ procedures

Duration: 4 hours

Transportation Security Administration

Version 3.0

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Course Information

Lesson Name: TSA Pre✓™

Teaching style: Co-facilitated

Max Class Size: 16 participants

Prerequisite trainings:

- Certified Screening Checkpoint TSO and respective OJT
- TDC
- AT2 Alternate Configuration X-ray
- TACCOM
- BPSS

Materials

Instructor Materials

1. Laptop
2. Projector, Screen
3. *TSA Pre✓™ V3.0* FG and PPT
4. Handout to be passed out during course (one per group) – *Handout 4: Risk Assessment Profile*
5. Charts*, Easel
6. Markers

Participant Materials**

1. Participant handouts placed on table prior to class start (one per participant):
    a. *Handout 1: Acronym List*
    b. *Handout 2: Layers of Security*
    c. *Handout 3: RBS Initiatives*
2. Resource binder containing *RBS TSA Pre✓™ SOP*
3. Note paper
4. Char, Easel
5. Markers
6. Pen or Pencil

* Please refer to the associated *TSA Pre✓™ T3* lesson for a list of premade charts

** If this course is being offered as part of the T3 instruction preparation, ensure the participants are provided a copy of the *TSA Pre✓™* FG in addition to the listed participant materials

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Objectives

Lesson TLO:

After completing this lesson, participants should be able to describe the RBS strategy and apply TSA Pre✓™ screening procedures at the screening checkpoint.

Supporting ELO:

ELO # 1: *Recognize the differences in x-ray images between a standard screening lane and a TSA Pre✓™ lane*

ELO # 2: *State the foundations of RBS and TSA Pre✓™*

ELO # 3: *Identify eligibility criteria for TSA Pre✓™ screening*

ELO # 4: *Recognize that TSOs must remain vigilant even when screening individuals categorized as low-risk*

ELO# 5: *Describe TSA Pre✓™ screening procedures*

Course Breakdown

Section	Time*	FG Pages
1. Introduction	30 min	4 – 7
2. Continuous Run Activity	15 min	8 – 13
3. RBS Strategy	30 min	14 – 21
4. TSA Pre✓™ Eligibility Criteria	30 min	22 – 27
5. Risk Assessment Activity	30 min	28 – 36
6. The TSA Pre✓™ Difference Activity	85 min	37 – 47
7. Conclusion	20 min	47 – 49
Total =	**4 hours**	

* Time estimates include break times. Please plan accordingly.

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Icon Key

Activity

Discussion

Question

Teaching Point

Chart

Reference

Transition

FSD Introduction

The FSD at your airport has been asked to provide a brief introduction to RBS. Please verify whether the FSD will be speaking at the beginning of this training session. Ensure to plan for this portion taking approximately 10 minutes.

The FSD may cover some of the following talking points:

- Our first Risk-based Security initiative started with the Honor Flight screening for Veterans who fly to Washington, D.C. to see the memorials.
- This vision of the TSA Administrator set the course for applying screening appropriate to the traveler and the change away from a "one size fits all" security plan.
- Mr. Pistole stated, *"If we are going to find the needle in the haystack, we need to reduce the size of the haystack."*
- Shortly after the Honor Flight initiative, another RBS program for screening travelers who appear 12 years of age or under was launched. Additional programs were introduced such as 75 or older screening, Known Crewmember, and expedited screening for known travelers who are assessed as low-risk based on intelligence.
- The TSA Pre✓™ program meets these goals and was launched in late-2010.
- TSA continues to explore ways to provide risk-based screening to travelers.

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Slide 1: Welcome

Note: Ensure to provide participants with all of the necessary information that is left blank.

Note: There is a lot of content to cover in this course. Please do not spend a lot of time on the Welcome and Introduction portion.

Welcome to the TSA Pre ✓™ training! We are co-facilitating this training and our names are: _____.

We start our training by sharing any housekeeping items so that we are all on the same page. It is important to know where the emergency exits are located from this room to the safe area outside. The exits are: _____. Also, you may find the restrooms _____, vending _____ and smoking areas _____. We also ask that you silence your cell phones at this time.

Since this is your training arena, we want you to feel especially comfortable asking questions. If we have to "get back to you" about a question, we will write it on the Parking Lot.

State the ground rules for the participants.

Chart: Introduce the premade *Parking Lot* chart at this point.

Handout 1: Acronym List
Review the *Acronym List* with the participants.

Ask: Are there any acronyms that are new to you?

Answer: Answers will vary, but may include:

- KTN – Known Travel Number
- MI – Managed Inclusion
- RTTA – Real-time Threat Assessment
- RBS – Risk-based Security

Slide 2: SSI

Note: Ask one of the participants to read the SSI statement.

The presentation you are about to receive contains Sensitive Security Information (SSI). As a covered person receiving this information, you are required to protect it from unauthorized disclosure in the interest of transportation security of the United States.

Handling, storage, reproduction, verbal repetition, and disposition of the information shown during this presentation must be in accordance with applicable statutes, implementing regulations, and TSA policies and procedures.

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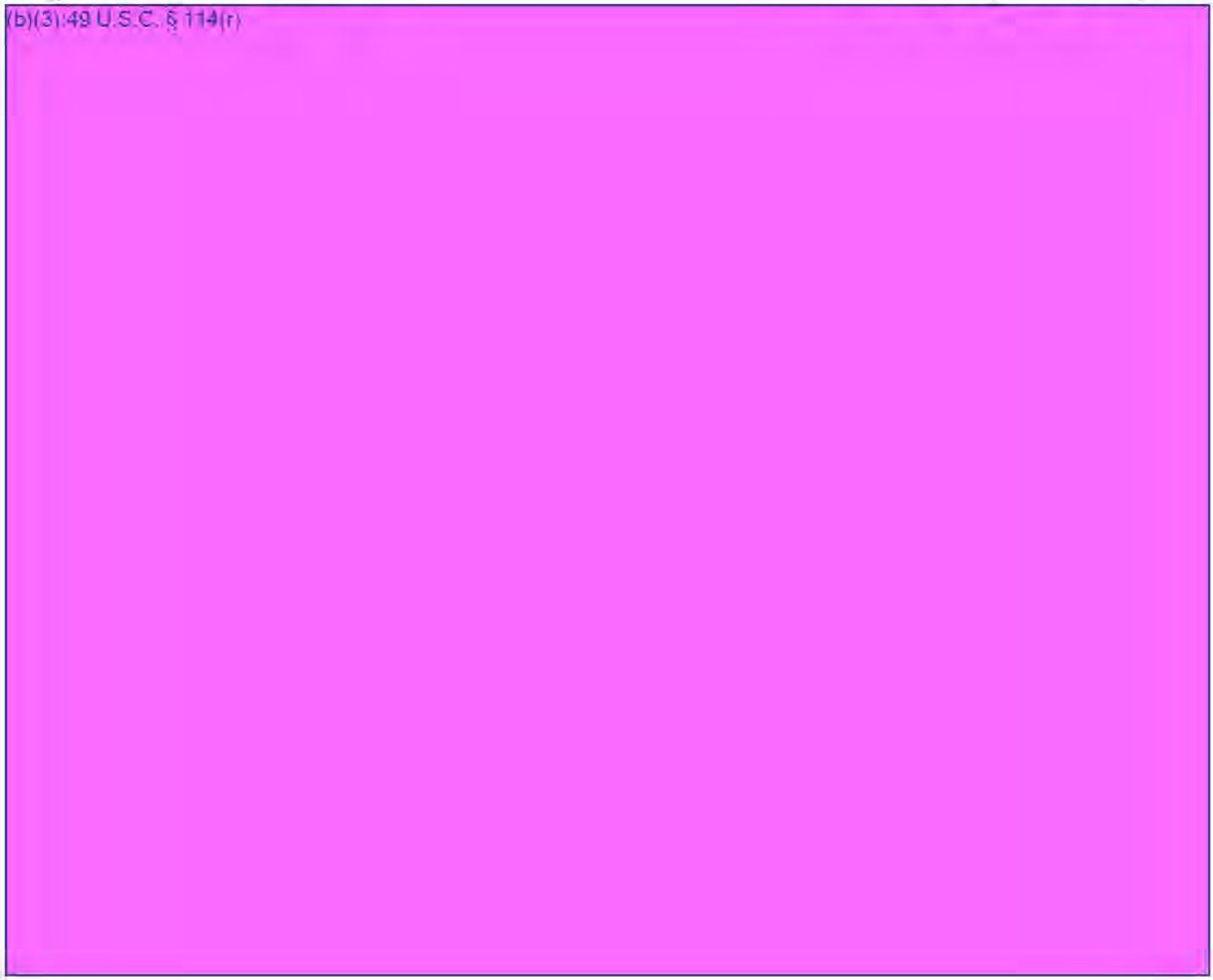

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Slide 18: RBS Strategy

Note: Read the quote verbatim. This statement was taken from Administrator Pistole's speech on March 5, 2012, at the National Press Club.

Administrator John Pistole believes the concept of risk-based security demonstrates a progression of the work TSA has been doing throughout its first decade of service to the American people, and has stated, *"...We are not in the business of eliminating all risk associated with traveling from Point A to Point B. Risk is inherent. Our objective is to mitigate risk and reduce, as much as possible, the potential for anyone to commit a deliberate attack against our transportation systems."*

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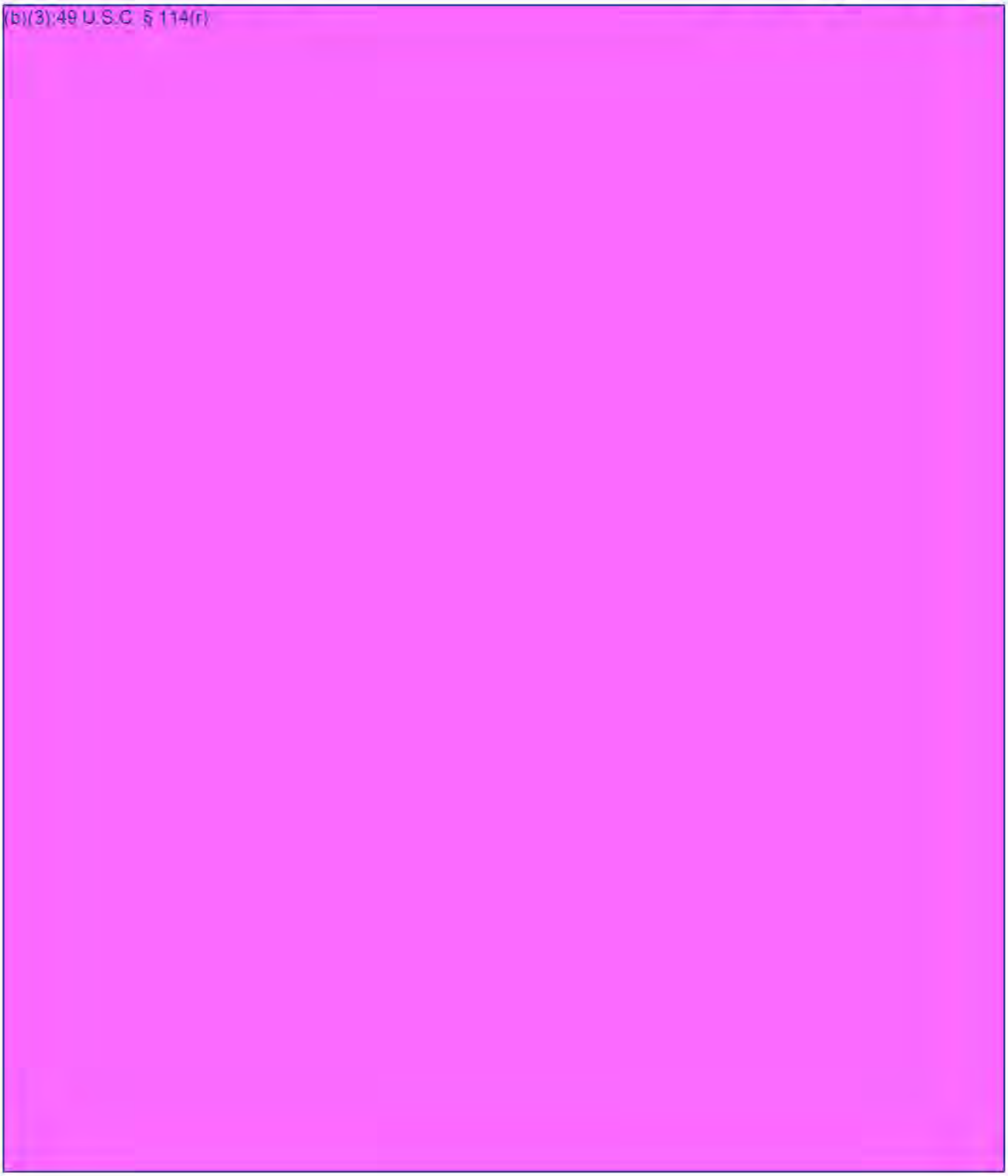

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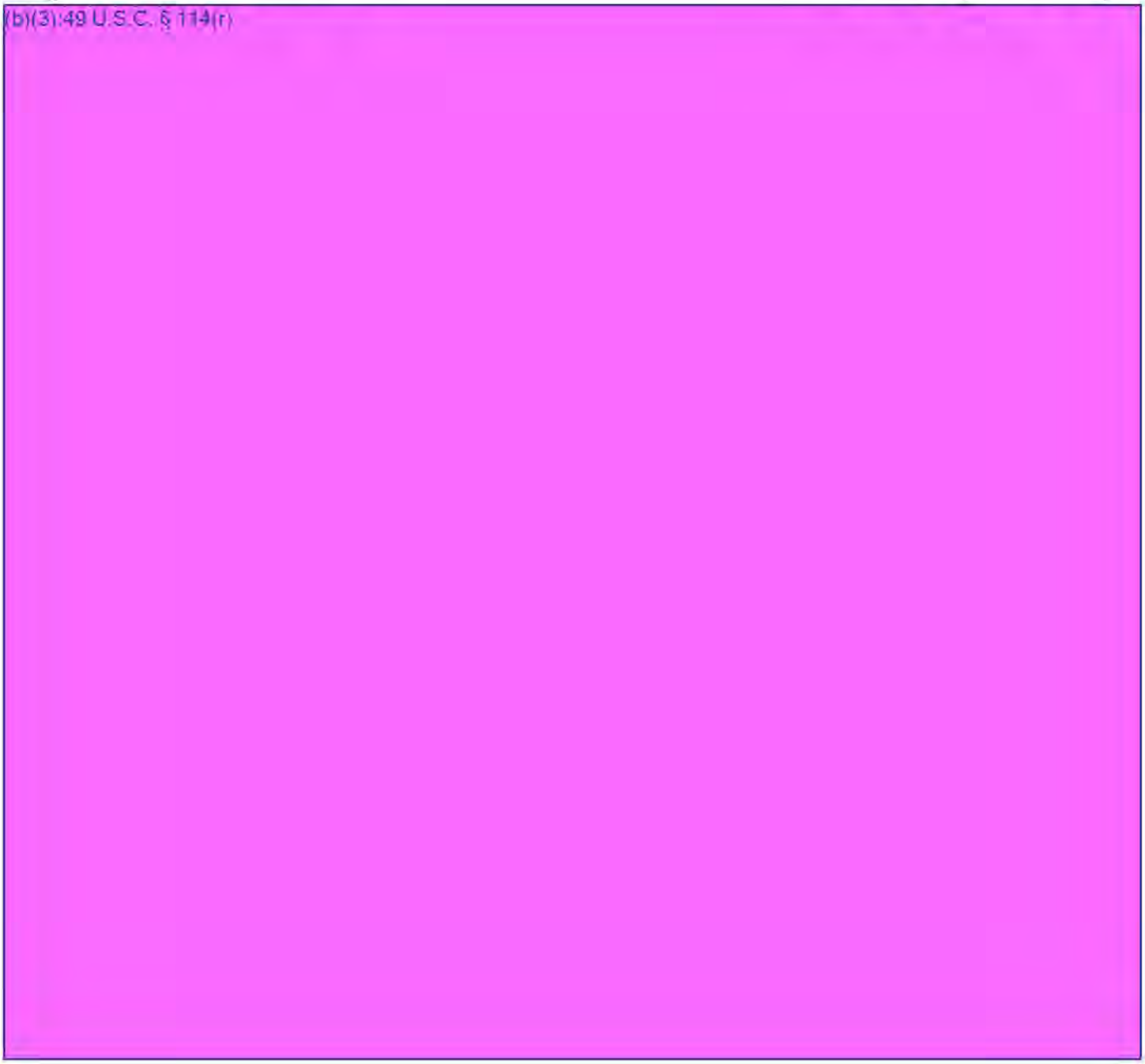

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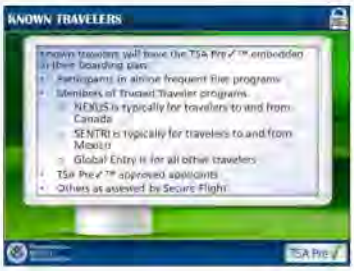
Slide 26: Known Travelers



Teaching point:
State that additional information about the TSA Pre✓™ application process is available on tsa.gov.

If TSA determines through the process of pre-screening that an individual is eligible for TSA Pre✓™, the individual will have the TSA Pre✓™ status embedded in the barcode of his or her boarding pass. This is applicable to:

- Participants in airline frequent flier programs
- Members of Trusted Traveler programs:
  - NEXUS is typically for travelers to and from Canada
  - SENTRI is typically for travelers to and from Mexico
  - Global Entry is for all other travelers
- TSA Pre✓™ approved applicants:
  - Individuals first apply online, and then visit an enrollment site in person to verify their identity and provide fingerprints
  - The application fee is $85.00
  - The enrollment process will take approximately 2-3 weeks
  - Once approved, travelers will receive a KNT and the opportunity to go through TSA Pre✓™ lanes at security checkpoints at participating airports
  - Members will have to reapply after five years
  - This option is only available to U.S. citizens
- Others as assessed by Secure Flight

These are known travelers who have been assessed as low-risk through pre-screening.

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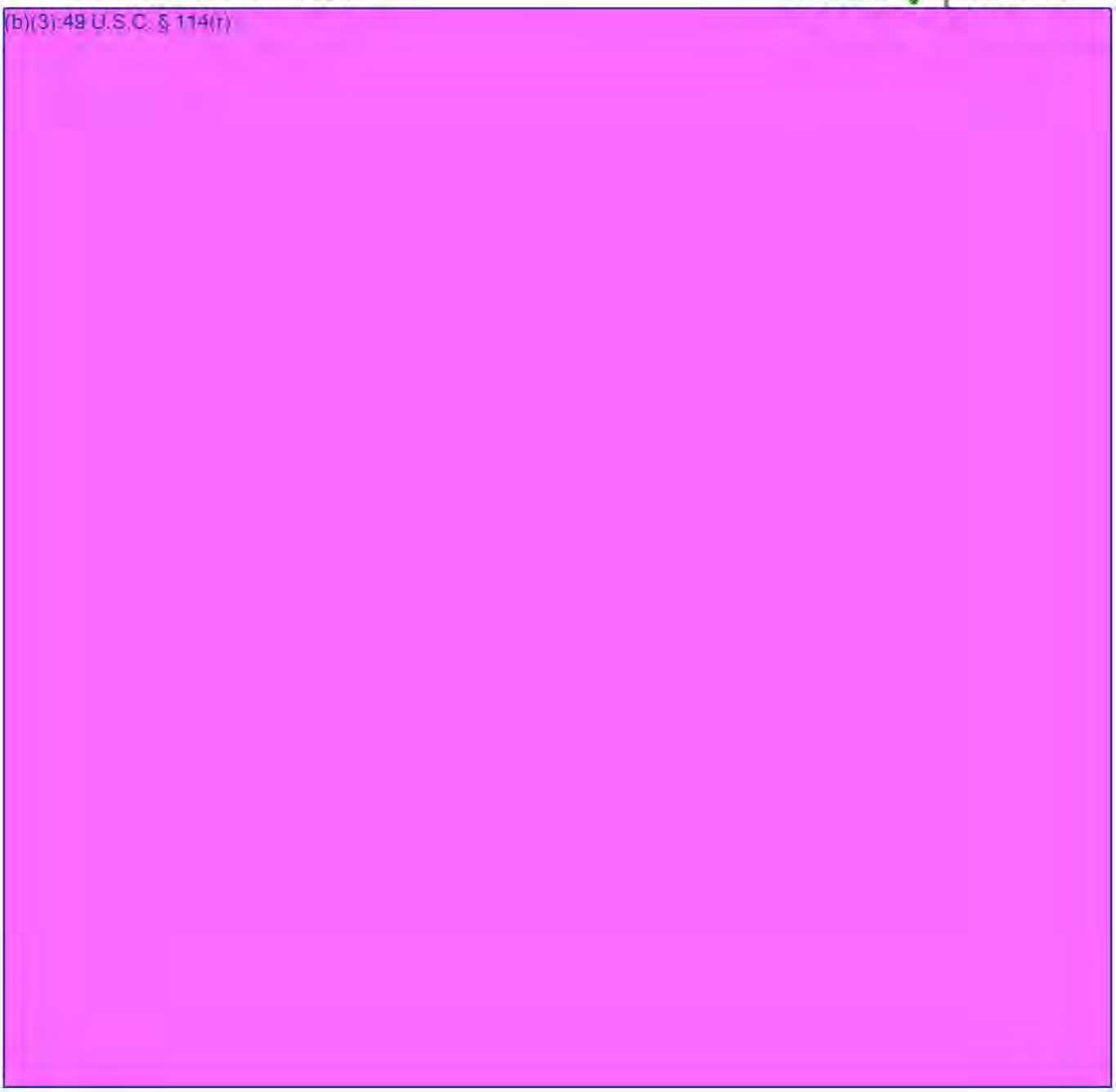

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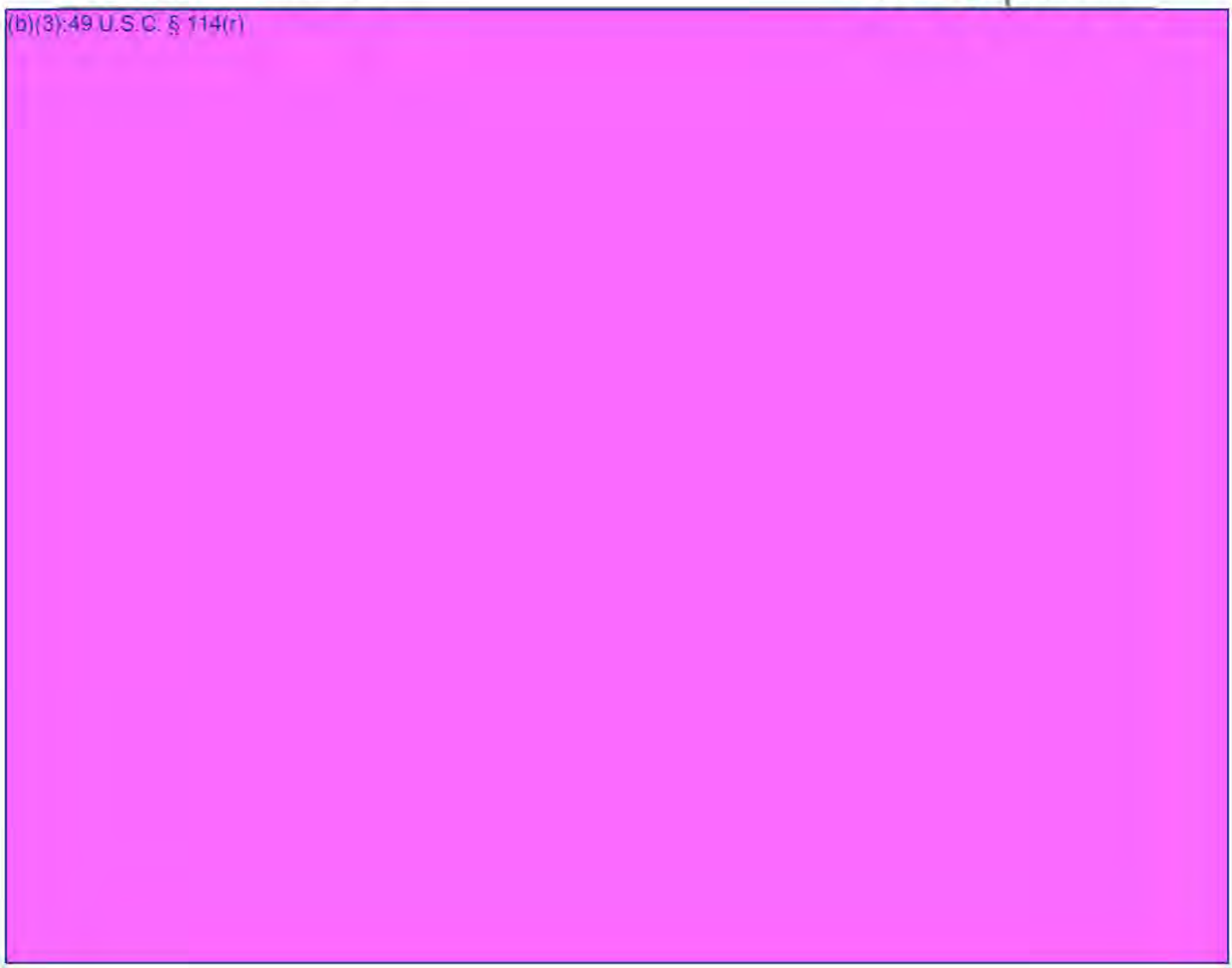

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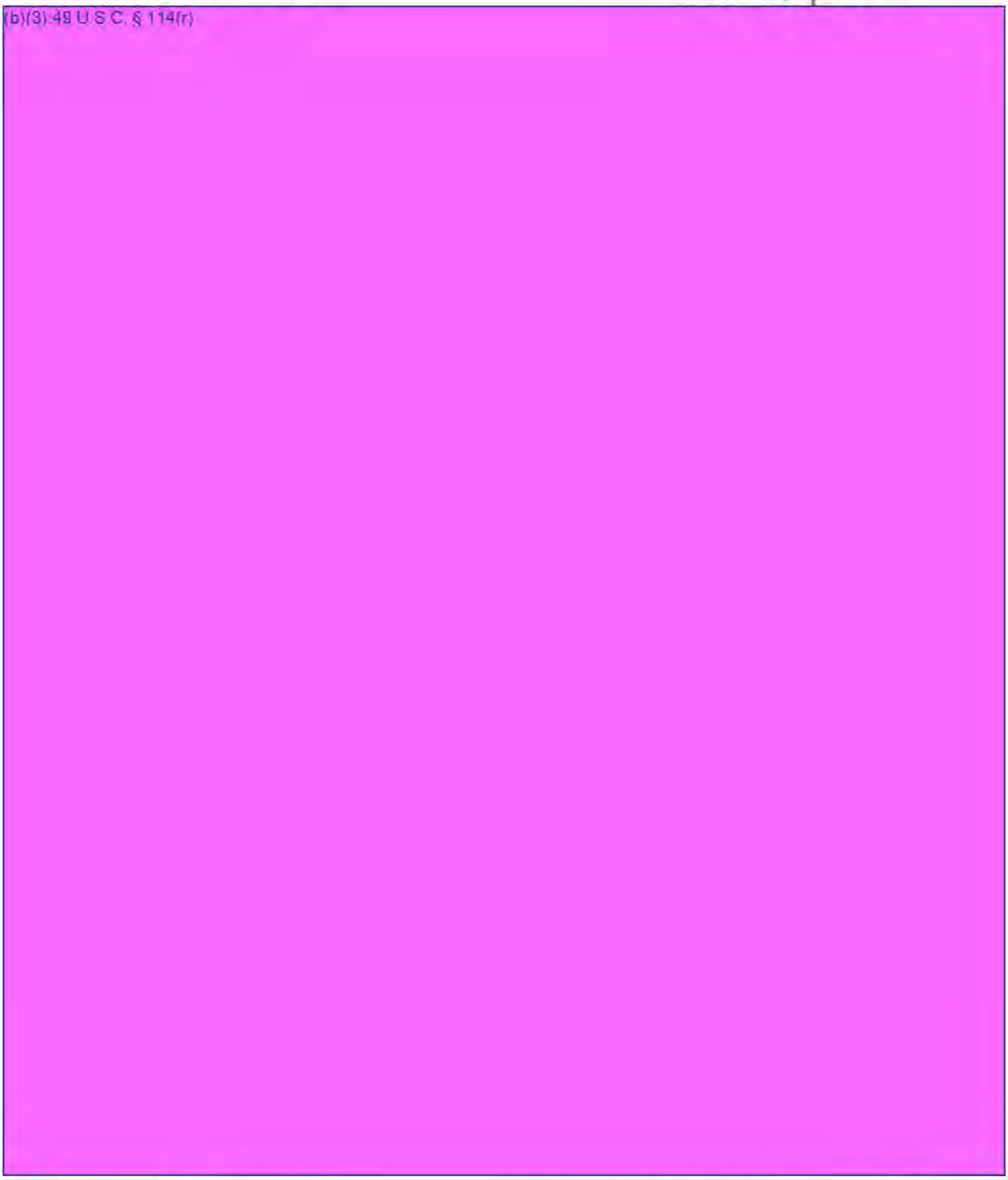

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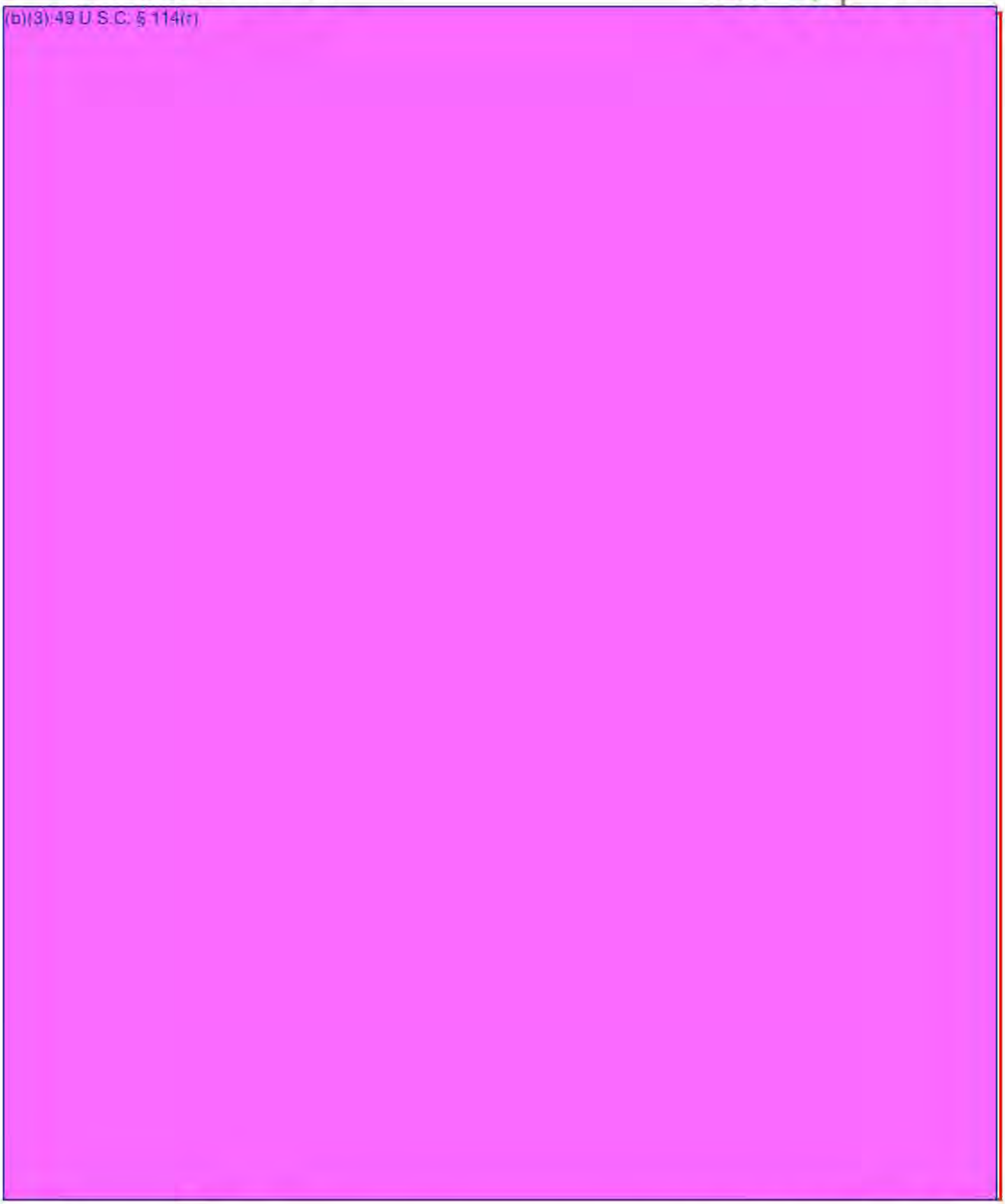

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Slide 54: Round 2 – DO Procedures

(b)(3):49 U.S.C. § 114(r)

Differences:

Prior to undergoing WTMD screening, TSA Pre✓™ individuals must be advised of the following divest requirements. TSA Pre✓™ individuals:

- Are not required to divest:
  - Belts, headwear
  - Light outer garments. Light outer garments include suit jackets, cardigans, and some hooded sweatshirts
  - Footwear
- Are not required to divest the 3-1-1 compliant bag from accessible property
- Are not required to divest laptops and/or other large electronic items in their carry-on bag with the exception of CPAP and BPAP devices

TSOs still must advise that:

- CPAP and BPAP devices must be divested and screened in accordance with the *Screening Checkpoint SOP*
- Must remove medically exempt LGA from accessible property for screening, in accordance with the *Screening Checkpoint SOP*
- Must comply with LGA restrictions (individual containers of 3.4 ounces, and fit in a quart-sized bag)
- Must divest heavy outer garments (such as heavy winter coats, raincoats, or other bulky outer garments) and large metallic items from their person

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Prompting Questions

Ask: What items are TSA Pre✓™ individuals not required to divest that they would be required to divest in the standard screening lane?

Answer: TSA Pre✓™ individuals are not required to divest:

- Belts
- Headwear
- Light outer garments (light outer garments include suit jackets, cardigans, and some hooded sweatshirts)
- Footwear
- Laptops and/or other large electronic items in their carry-on bag with the exception of CPAP and BPAP devices

Ask: How do LGA restrictions apply to individuals in the TSA Pre✓™ screening lane?

Answer: TSA Pre✓™ individuals must comply with LGA restrictions, but are not required to divest the 3-1-1 compliant bag from accessible property.

Ask: What items must be removed from accessible property for screening?

Answer: TSA Pre✓™ individuals must remove medically exempt LGA from accessible property for screening as well as CPAP and BPAP devices, in accordance with the *Screening Checkpoint SOP*.

Ask: How would you prepare TSA Pre✓™ individuals to enter the TSA Pre✓™ screening area?

Answer: Start by asking if the individual is familiar with the TSA Pre✓™ steps. If the individual is not familiar with the steps, the DO should advise the TSA Pre✓™ individual of divestment modifications. These individuals are not required to divest:

- 3-1-1 compliant bag from accessible property but must comply with LGA restrictions
- Belts, headwear, light outer garments, and footwear
- Laptops or other large electronic items from accessible property

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Slide 55: Round 3 - WTMD Procedures

Note: Verify that you have advanced to the appropriate slide.

Teaching Point:

Remind participants to also discuss the following procedures:

- Alarm resolution
- Persons with disabilities and medical conditions

Description: For the next 20 minutes read through the *TSA Pre ✓™ SOP* and identify the differences in the WTMD process. Discuss the differences with your group and have your designated recorder list them on the chart.

Duration Round 3: 15 minutes for group discussion and 5 minutes to debrief as a class

Instructions:

1. State that the focus for Round 3 is on WTMD procedures.
2. Allow participants to identify the differences in groups.
3. Conduct debrief as a class as described on Slide 52.
4. Follow up by ask the participants if they noticed any key similarities between the WTMD procedures described in the *TSA Pre ✓™ SOP* and the standard screening lane procedures.
5. Before moving to the next round, ensure that everyone agrees with all the differences and similarities that have been discussed.

Differences:

- If the individual causes the WTMD to alarm:
  - Recommend items the individual can divest based on training, experience, the WTMD zone lights, and a visual assessment of the individual.
  - If the individual states he or she has no other items to divest and continues to cause a WTMD alarm, the TSO must hand off the individual to a Dynamic TSO to conduct a Modified Standard Pat-down (b)(3):49 U.S.C. § 114(r) (b)(3):49 U.S.C. §
- (b)(3):49 U.S.C. § 114(r)

TSOs still must:

- Observe and visually inspect the individual as he or she enters the WTMD, and listen and watch for a WTMD alarm.
- If a TSO has an articulable belief that a prohibited item is concealed in the individual's headwear or bulky clothing, the TSO must notify the STSO. If the STSO confirms the suspicion, the individual must be advised of the additional screening procedures in accordance with the *Screening Checkpoint SOP*.
- If no threat items are found, the ETD does not alarm, and the individual is not selected for random screening, the individual is clear to proceed to the sterile area. If a threat item is found or an ETD alarms, follow procedures in the *Screening Checkpoint SOP*.

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Prompting Questions

(b)(3):49 U.S.C. § 114(r)

Ask: According to the Procedures Sequence exercise conducted earlier, which individuals are exempt from undergoing WTMD screening?

Answer: Individuals who request standard AIT screening in lieu of WTMD screening when an AIT is located within the TSA Pre✓™ mod set, and those individuals who request a pat-down instead of WTMD screening.

Ask: If an individual requests a pat-down instead of WTMD screening, what must the TSO conduct?

Answer: Individuals requesting a pat-down instead of WTMD screening must undergo a Modified Standard Pat-down (b)(3):49 (b)(3):49 U.S.C. § 114(r)

(b)(3):49 U.S.C. § 114(r)

Ask: What should you do when you encounter an individual with a disability or medical condition, such as, individuals with pacemakers, insulin pumps, prosthetics, casts, support braces, metal implants, and implanted medical devices?

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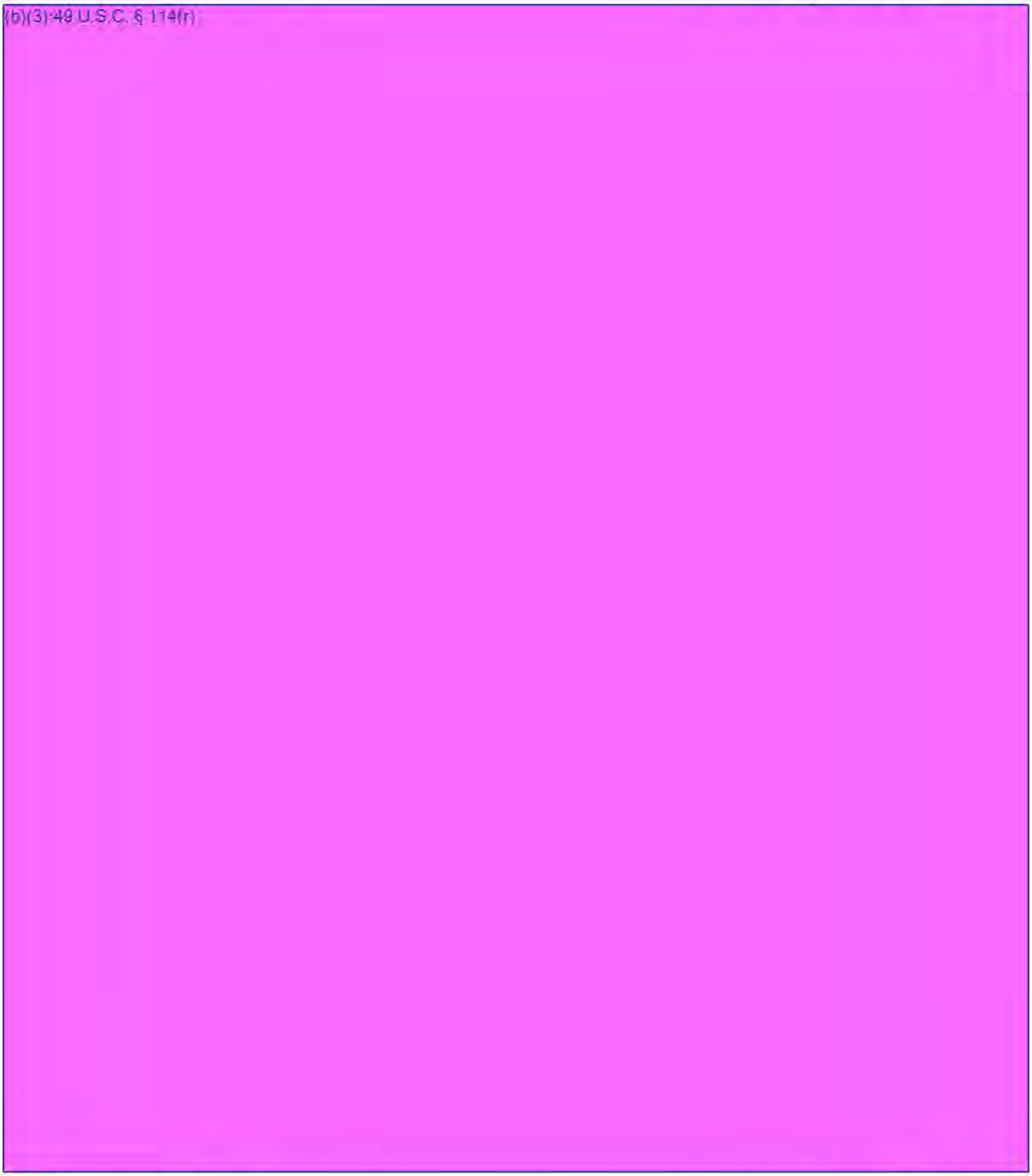

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(b)(3):49 U.S.C. § 114(r)

Transition – Summary

Facilitated discussion: Benefits of TSA Pre✓™

Discuss the benefits of TSA Pre✓™ for the passengers, as well as, TSOs

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Slide 57: Summary

Note: Conduct a brief review.

TSA will always:

- Continue to analyze the best approaches to security by implementing new technology solutions and RBS initiatives.
- Incorporate random and unpredictable security measures throughout the airport to prevent terrorists from gaining the system.

Ask: What random and unpredictable security measure is put in place as part of the TSA Pre✓™ program?

Answer: Secure Flight may randomly exclude TSA Pre✓™ eligible individuals in order to maintain a level of unpredictability

Ask: Who can describe (list) four items a TSA Pre✓™ individuals no longer need to divest?

Answer:

- Belts
- Headwear and light outer garments
- Light outer garments include suit jackets, cardigans, and some hooded sweatshirts
- Footwear
- Laptops and other large electronic items in their carry-on

Ask: What item or items are TSA Pre✓™ individuals still required to divest?

Answer: TSA Pre✓™ individuals are still required to divest:

- CPAP and BPAP devices
- Medically exempt LGA

Ask: Who can tell me how this will impact the x-ray images?

(b)(3):49 U.S.C. § 114(r)

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Closing Statements

Chart: Refer to the Expectations chart

Ask: Did you gain what you expected from this training?

Answer: Answers will vary.

Chart: Refer to the Parking Lot chart and address any remaining questions

Ask: What questions do you have before we end the lesson?

Answer: Answers will vary.

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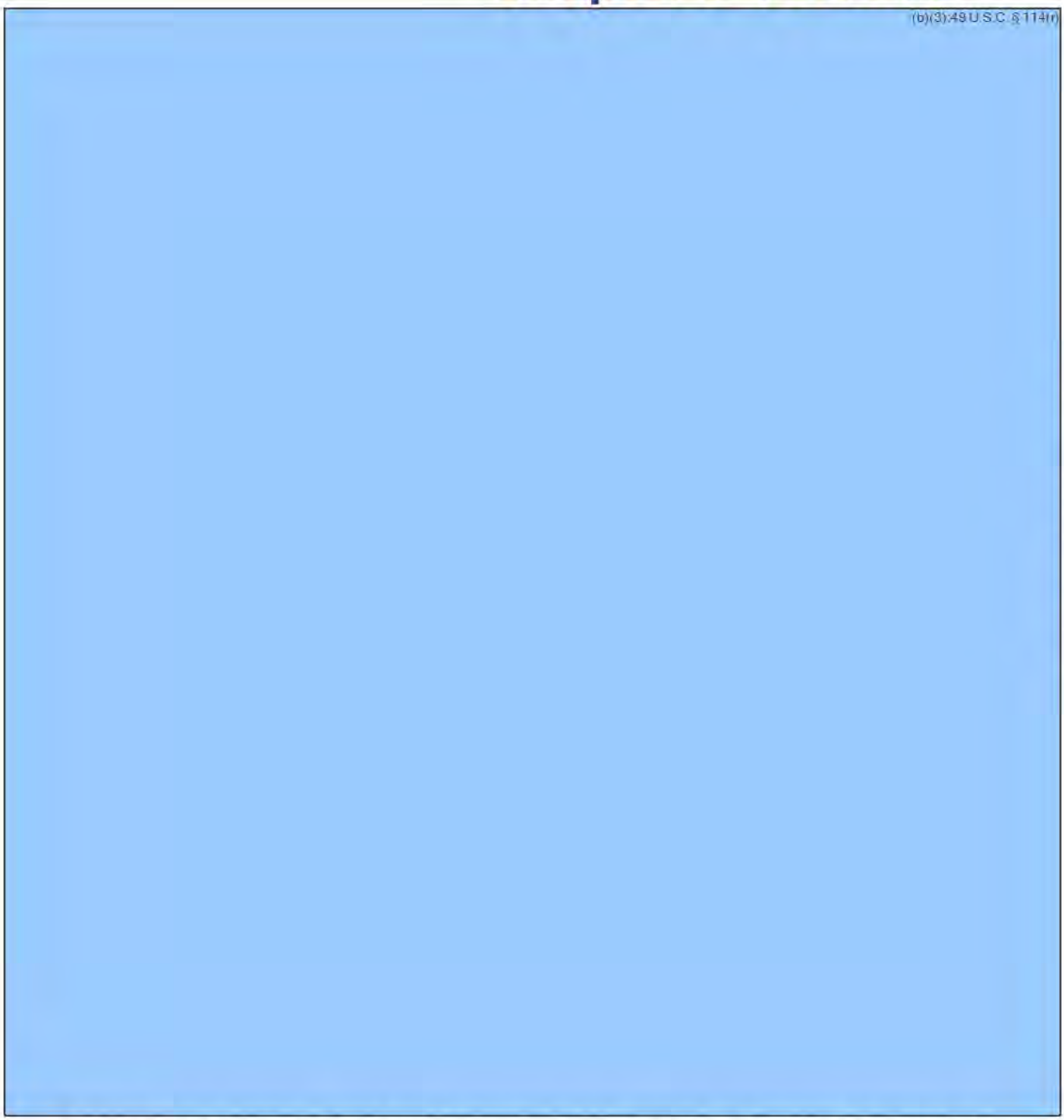
Revision 1, Change 2
Release Date: January 26, 2017
Implementation Date: March 2, 2017

Chapter 2 TSA Pre✓®

(b)(3):49 U.S.C. § 114(r)



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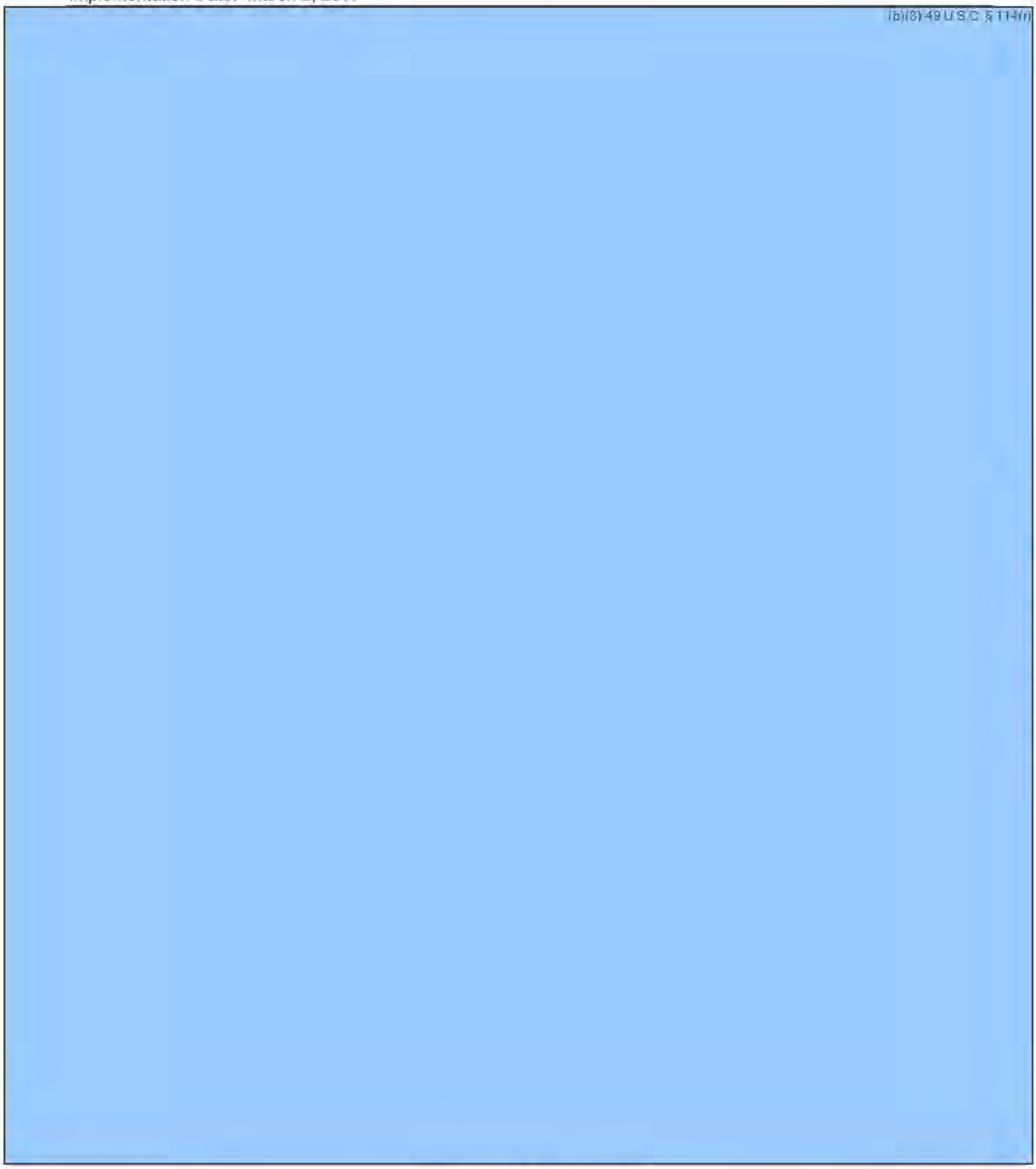

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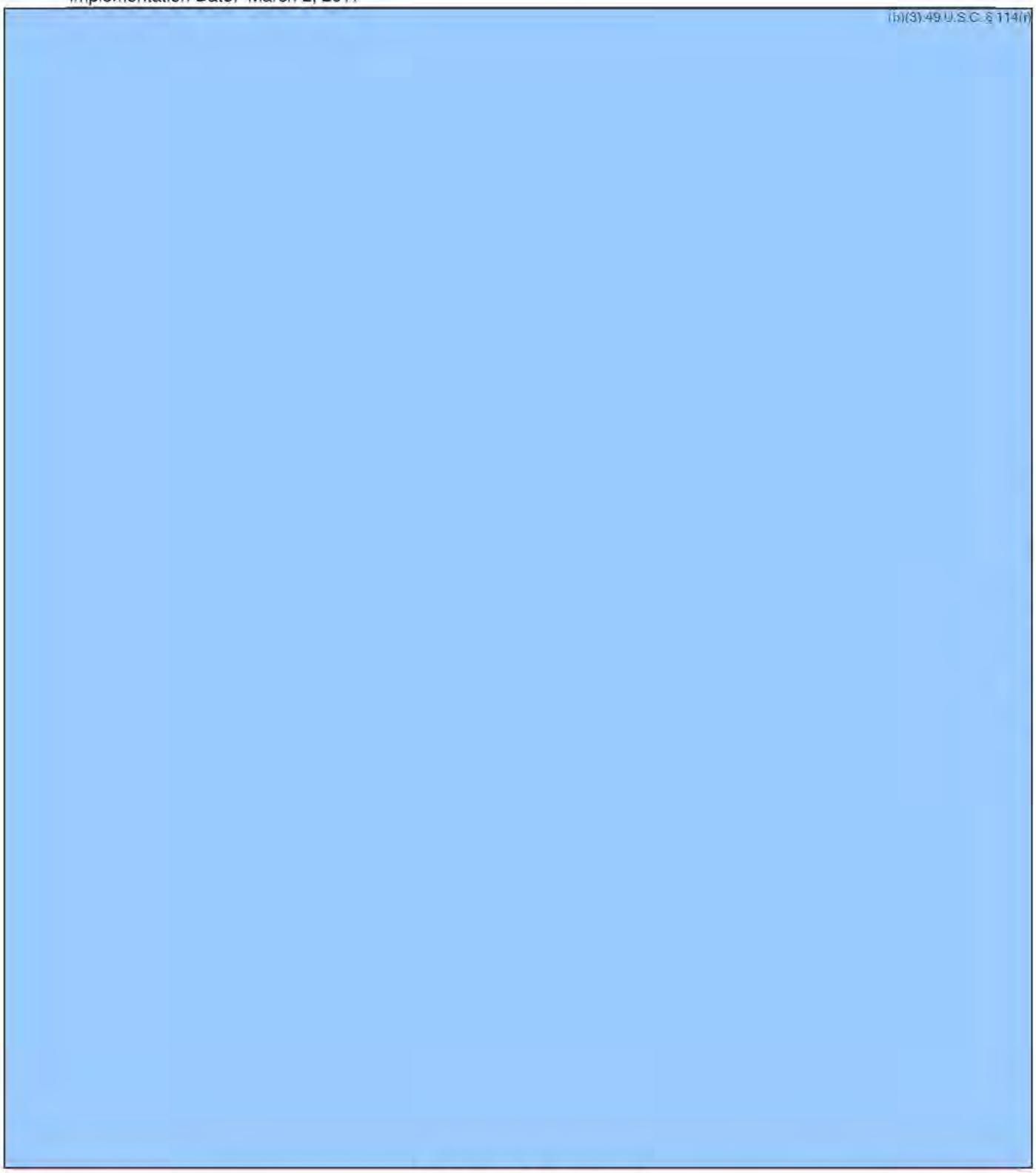

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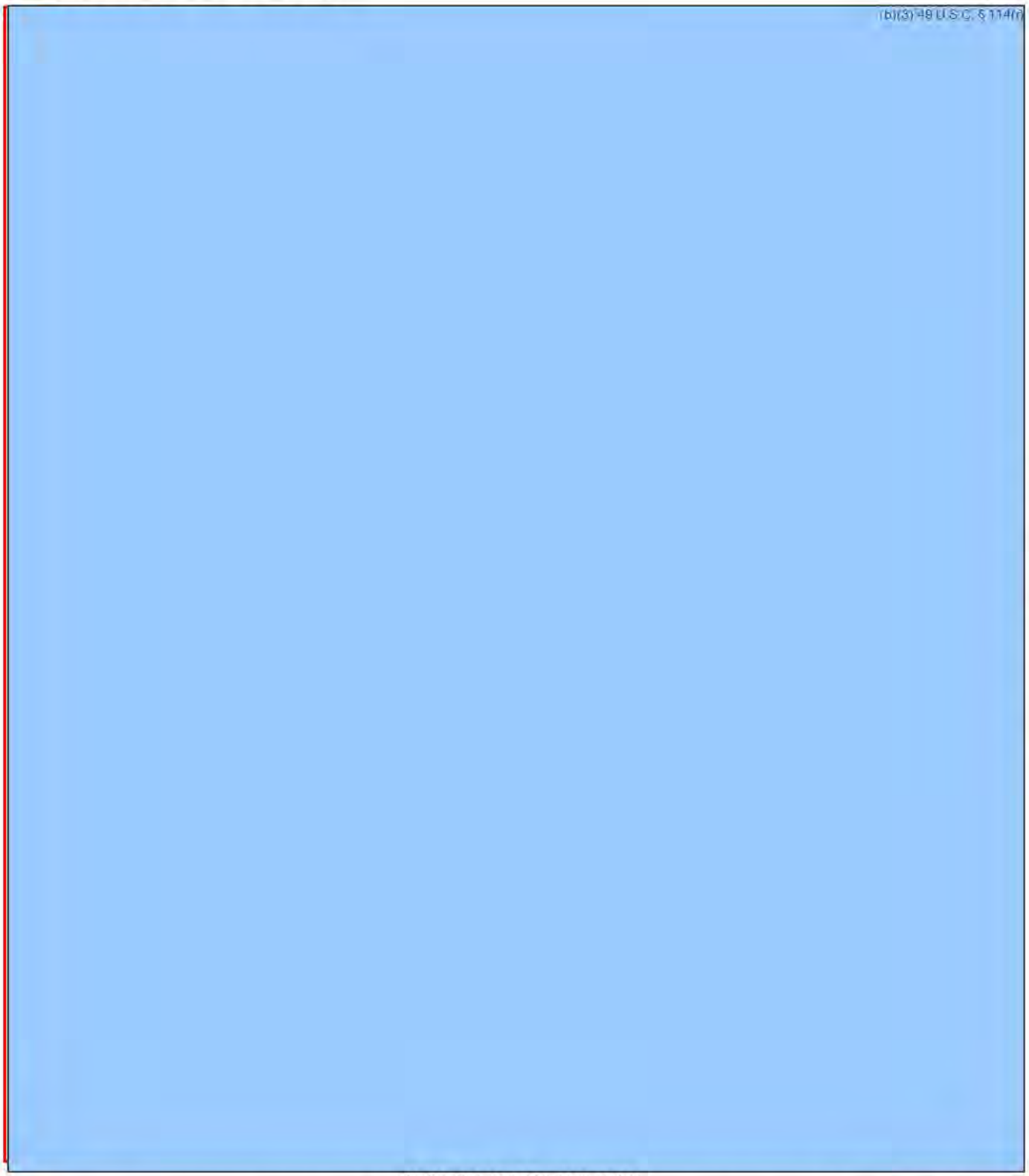

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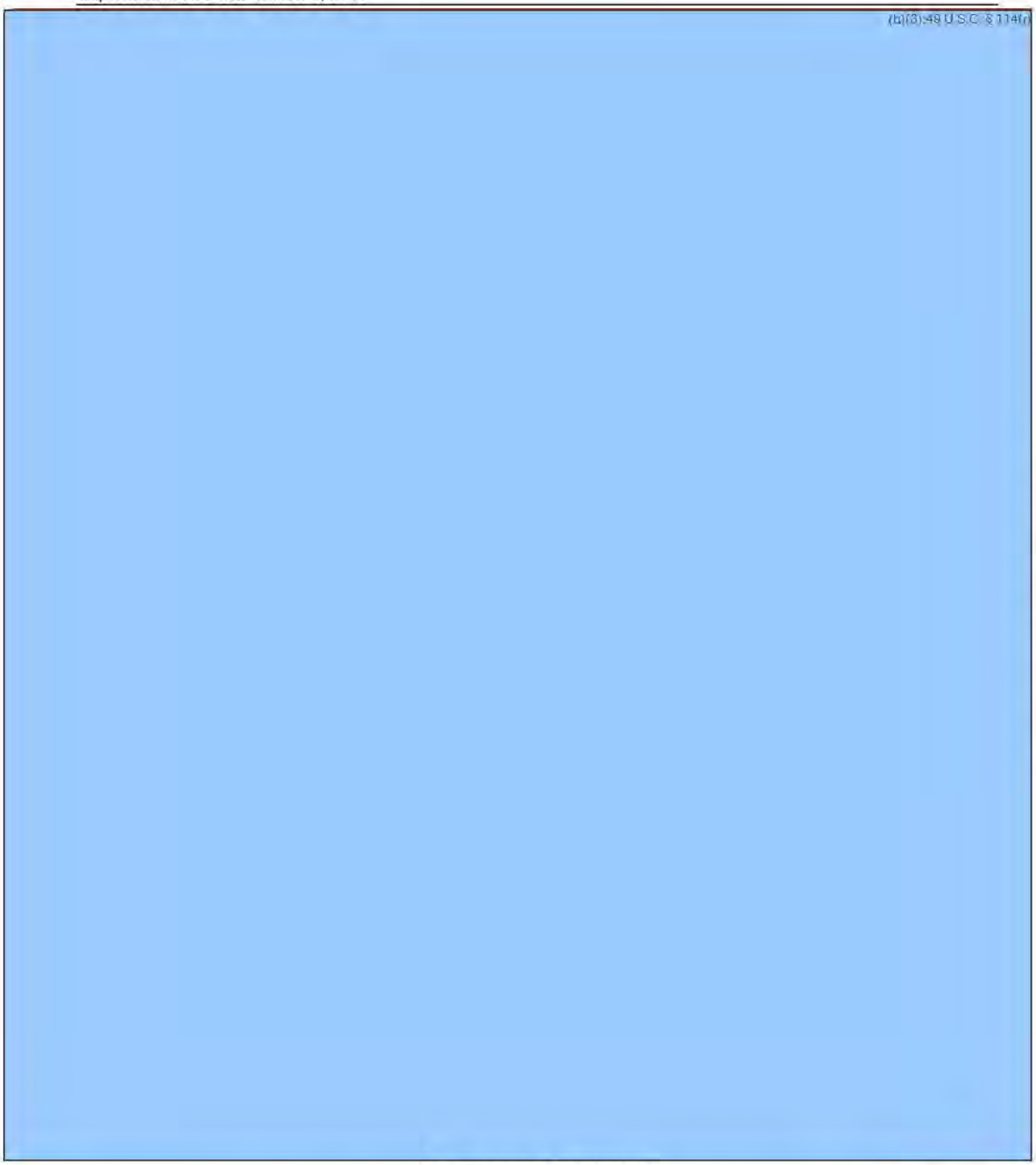

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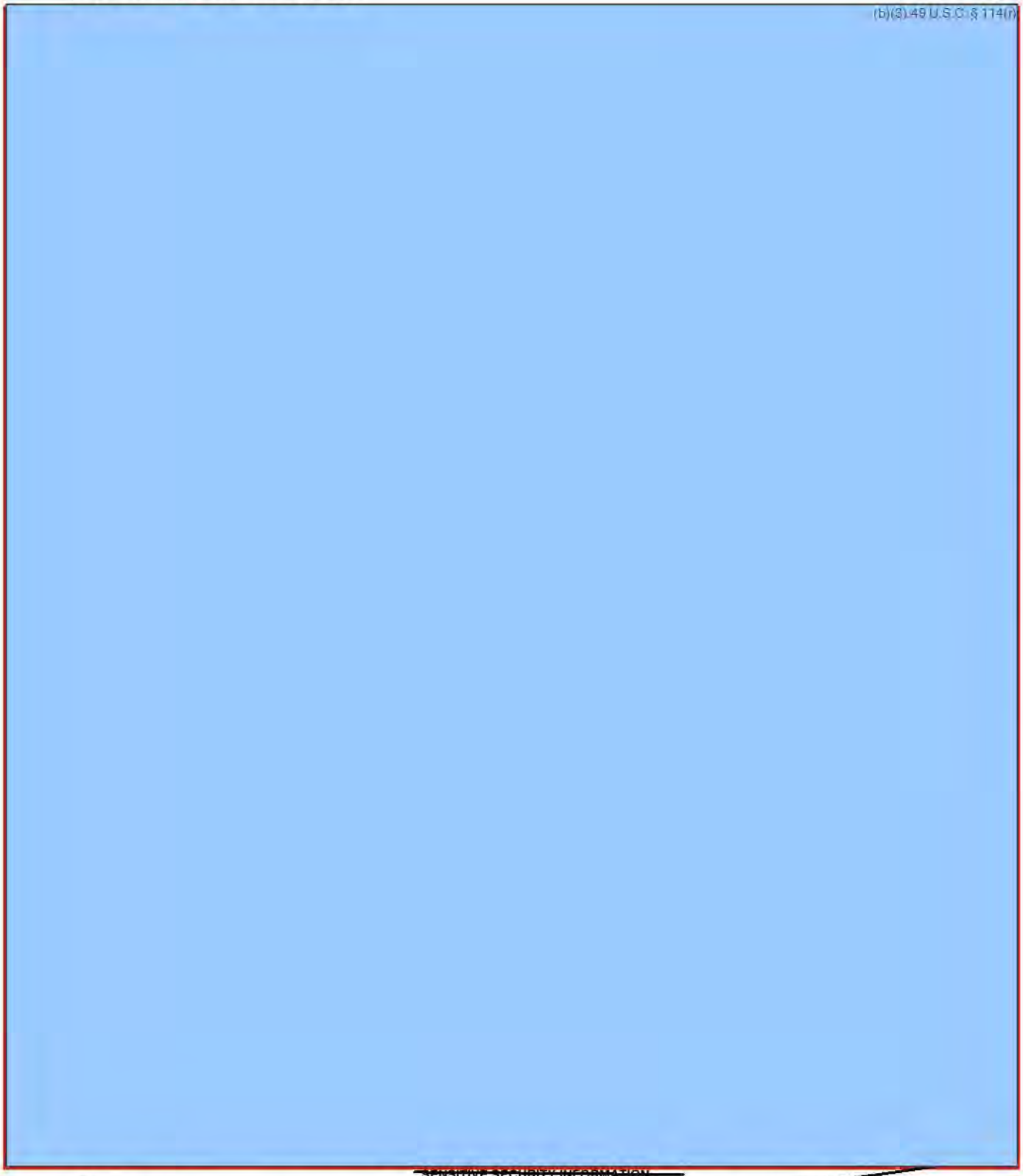

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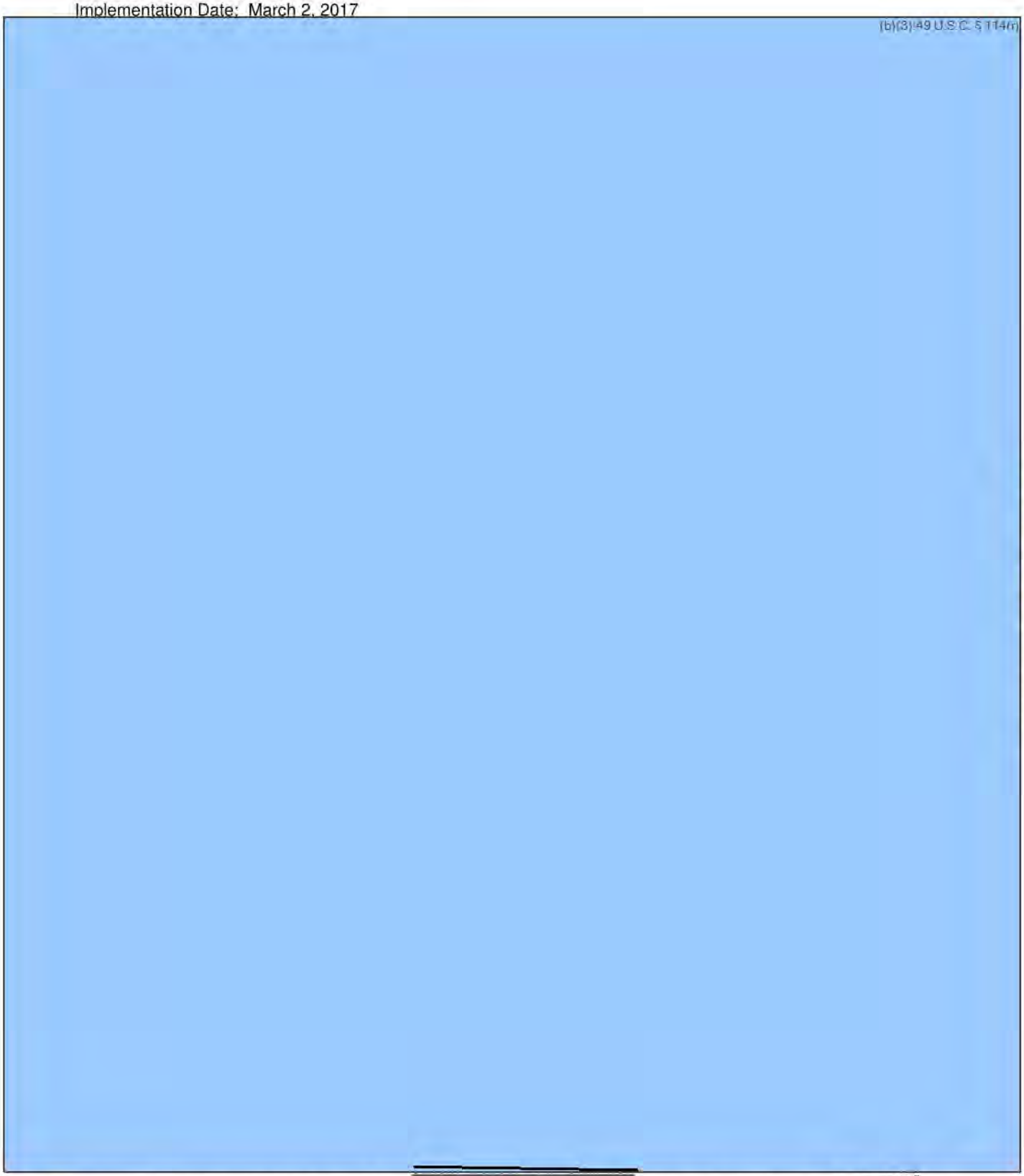

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