



Voluntary Disclosure Program

Purpose

- The TSA Voluntary Disclosure Program (VDP) was created to provide industry the opportunity to inform TSA after discovering an apparent violation.
- TSA's Voluntary Disclosure program can only be utilized by regulated parties and does not apply to violations committed by individuals.
- TSA believes that providing industry with this program will encourage compliance with TSA regulations, foster secure practices, and encourage the development of internal evaluation programs.

Voluntary Disclosure Program Conditions

- Upon discovery of a violation, initial notification to TSA must be made as soon as practicable but no later than 96 hours.* Notification should be made through one of the following TSA Designated Officials: Principal Security Inspector, International Industry Representative, or the following email address can also be utilized to make an official notification: TSAVDP@tsa.dhs.gov
 - Notification consists of providing a description of the discovered violation(s) and any immediate corrective measures that have been taken.
 - The designated official will provide feedback and recommendations to assist the regulated party in formulating a corrective action plan that is acceptable to TSA. In addition, the schedule for the regulated party to submit a corrective action plan will be established.
- After the initial notification, the reporting regulated party must provide a written report to TSA by the agreed upon time. This report must include a detailed description of the discovered violation(s) and the proposed corrective actions.

*Initial notification must occur prior to discovery by TSA to be eligible for VDP.

Voluntary Disclosure Program Conditions- cont.

- A corrective action is a proposed action or actions to address the practices and procedures that were deficient at the time the violation was discovered. The regulated party is responsible for implementing the corrective action plan.
- Regulated parties will receive official written communication from TSA indicating:
 - acceptance of the corrective action plan
 - or**
 - TSA will provide guidance to enhance the corrective action plan so that it is acceptable to TSA.
- Enforcement actions will be taken if no corrective action plan is agreed upon.
- TSA will inspect to ensure the corrective action plan has been fully implemented as agreed upon. If the corrective action plan has not been fully implemented, TSA will take enforcement action.
- Provided the corrective action plan is completed by the regulated party, the case will be considered closed in lieu of an enforcement action.
- Criminal acts or fraudulent activity are excluded from the voluntary disclosure program.

Related TSA Regulations

- TSA regulations applicable to this Voluntary Disclosure program are **49 CFR Parts 1542, 1544, 1546, 1548, 1549, 1550, 1552, 1560, 1562, 1580.**

[Electronic Code of Federal Regulations](#)

In Conclusion

TSA believes that security is well-served by incentivizing regulated parties to audit, identify, and correct their own instances of noncompliance.

This informational one pager will serve as the interim program revision guidance while the formal program is being updated. For additional information, please contact your TSA Representative.